

**BERGEN COMMUNITY COLLEGE  
400 PARAMUS ROAD  
PARAMUS, NEW JERSEY 07652**

**REQUEST FOR QUALIFICATIONS**

**FOR THE PROVISION OF LEGAL SERVICES FOR LABOR NEGOTIATIONS IN 2018**

**INTRODUCTION AND GENERAL INFORMATION**

**1.1. Introduction and Purpose.**

Bergen Community College is soliciting Qualification Statements from interested persons and/or firms for the provision of legal services for labor negotiations, as more particularly described herein. Through a Request for Qualification process described herein, persons and/or firms interested in assisting the College with the provision of such services must prepare and submit a Qualification Statement in accordance with the procedure and schedule in this RFQ. The College will review Qualification Statements only from those firms that submit a Qualification Statement that includes all the information required to be included as described herein (in the sole judgment of the College). The College intends to qualify (a) person(s) and/or firm(s) that (a) possesses the professional, financial and administrative capabilities to provide the proposed services, and (b) will agree to work under the compensation terms and conditions determined by the College.

**ANTICIPATED PROCUREMENT SCHEDULE**

<u>ACTIVITY</u>	<u>DATE</u>
1. Issuance of Request for Qualifications	September 22, 2017
2. Receipt of Qualification Statements	October 10, 2017
3. Board of Trustees Approval	November 1, 2017