

BERGEN COMMUNITY COLLEGE  
400 PARAMUS ROAD  
PARAMUS, NJ 07652  
Solid Waste Disposal and Recycling Services  
PUBLIC BID NO. P-2268

## NOTICE TO BIDDERS

**PUBLIC NOTICE** is hereby given that SEALED BIDS for **Solid Waste Disposal and Recycling Services Public Bid No. 2268**, will be received at the Office of the Director of Purchasing and Services, Bergen Community College, Pitkin Education Center, 400 Paramus Road, Paramus, New Jersey until 2:00 pm local time, Tuesday, March 6, 2018, Room # A-231, at which time they will be publicly opened and read aloud.

A complete set of Bid Documents may be obtained by registering on our website at <http://www.bergen.edu/community/purchasing/current-vendor-opportunities>. A PRE-BID CONFERENCE will be held in Room # A-231, Pitkin Education Center, 400 Paramus Road, Paramus, NJ on Tuesday, February 20, 2018 at time 2:00 pm Attendance is STRONGLY RECOMMENDED.

**Bid Bond:** Bid security in the amount of 10% of the bid, but not to exceed \$20,000.00, must accompany each bid that is submitted. At the option of the bidder, the bid security may be in the form of a certified check, cashier's check or Bid Bond payable to Bergen Community College. If a Bid Bond is submitted, it shall be in substantially the form set forth in Section C of the Request for Bids, Form 00600. The Bid Bond shall be obtained from a surety(ies) that is (are) authorized to do business in the State of New Jersey, that satisfy(ies) the requirements set forth in N.J.S.A. 2A:44-143 a.(1)(b) and that is listed in the United States Treasury Department Circular 570. Such Bid Bond shall not contain any conditions to the obligations of the surety company(ies) issuing the Bid Bond. Bid Bonds signed by an Attorney-in-Fact shall be accompanied by an executed and certified Power-of-Attorney.

**Consent of Surety:** Bidders shall provide a certificate from a surety company stating that the surety will provide a Performance Bond in the full amount of the contract price if Bidder is awarded a contract. If Bidder intends to submit a Performance Letter of Credit in lieu of a Performance Bond, Bidder shall provide a certificate from a bank or financial institution, as the case may be, stating that the bank or financial institution, as the case may be, will provide a Performance Letter of Credit in the full amount of the contract price if the Bidder is awarded a contract. The certificate from the surety shall be in the form set forth in Form 00610. The certificate from the surety, bank or financial institution, as the case may be, shall not contain any conditions to the obligation of the surety company, bank or financial institution.

BIDDER IS REQUIRED TO COMPLY WITH THE REQUIREMENTS OF P.L. 1975 C. 127 (N.J.S.A. 10:5-31 et seq. AND N.J.A.C. 17:27-1 et seq.), AND BIDDER MUST SUBMIT PRIOR TO THE AWARD OF A CONTRACT BY THE COLLEGE A COPY OF ITS BUSINESS REGISTRATION CERTIFICATE ISSUED BY NEW JERSEY DEPARTMENT OF TREASURY PURSUANT TO N.J.S.A. 52:32-44. ALL BUSINESS ORGANIZATIONS THAT CONDUCT BUSINESS WITH A NEW JERSEY GOVERNMENT AGENCY ARE REQUIRED TO BE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY. THEREFORE,

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BIDDER MUST SUBMIT THE BUSINESS REGISTRATION CERTIFICATE FOR ITSELF AND ITS SUBCONTRACTORS PRIOR TO THE AWARD OF A CONTRACT BY THE COLLEGE AS PROOF THAT, AT THE TIME OF THE BID, IT AND ITS SUBCONTRACTORS WERE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY, DIVISION OF REVENUE.

Proposals must be made upon and in accordance with the forms provided in the Bid Documents. No bids will be received after the time and date specified above, and no bidder may withdraw its bid within sixty (60) days after bid opening. Bergen Community College reserves the right, pursuant to applicable law, to waive any informalities in the bid or to reject any or all bids.

Bid envelopes must be marked with "Bid No. P-2268" and indicate "Sealed Bid" in the lower left-hand corner.

DATE: February 14, 2018

For Bergen Community College:

B. Golden, Director Purchasing and Services

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## BID SUMMARY

**DESCRIPTION OF GOODS AND/OR SERVICES.** Bergen Community College is soliciting bids for the following on all three campuses in Paramus, Hackensack and Lyndhurst:

**Solid Waste Disposal and Recycling Services** as needed and more particularly described by the Bid Specifications in Section E and on the Bid Sheet (Form 00300 at Section C) of these Bid Documents.

**2. BID SUBMISSION DATE AND PLACE OF OPENING BIDS.** Sealed bids for this solicitation will be received by the College at the Office of the Director of Purchasing and Services, Bergen Community College, 400 Paramus Road, Paramus New Jersey, **Room # A-231 until 2:00 p.m. local time March 6, 2018.** At that time and place, the bids will be unsealed and the contents publicly announced. An **original and copy** of each bid shall be submitted in a sealed envelope marked in the lower left corner with the words: "Bid No. P-2268," and "Sealed Bid." The College and its staff shall be absolved of all responsibility for the premature opening of any proposal not so marked. As to bids that are not hand-delivered to Room No. A-231, risk of non-delivery is the sole responsibility of the bidder.

**3. QUESTIONS REGARDING BID SPECIFICATIONS.** All questions related to the Bid Specifications and requirements should be directed, in writing, to:

F. Reilly, Asst. Director

Office of Director of Purchasing

400 Paramus Road

Bergen Community College

400 Paramus Road

Paramus, NJ 07652

Via Fax No. (201) 447-7850 or Via Email at freilly@bergen.edu:

**The deadline to submit questions in writing to the above is Friday, February 22, 2018 by 1:00 p.m.**