

**BERGEN COMMUNITY COLLEGE
400 PARAMUS ROAD
PARAMUS, NEW JERSEY 07652**

**REQUEST FOR BIDS
FIRE ALARM SYSTEMS MAINTENANCE AND REPAIRS
PUBLIC BID NO. P-2250**

NOTICE TO BIDDERS

PUBLIC NOTICE is hereby given that SEALED BIDS for **Fire Alarm Systems Maintenance And Repairs** will be received at the Office of the Director of Purchasing and Services, Bergen Community College, Pitkin Education Center, 400 Paramus Road, Paramus, New Jersey 07652 until 10:00 a.m. local time, **Tuesday, October 10, 2017, Room # A-231** at which time they will be publicly opened and read aloud.

A complete set of Bid Documents may be obtained by registering on our website at, <http://www.bergen.edu/community/purchasing/current-vendor-opportunities>. A PRE-BID CONFERENCE will be held in **Room # A-231**, Pitkin Education Center, 400 Paramus Road, Paramus, NJ on **Tuesday, September 19, 2017 at 10:00 a.m.** Attendance is STRONGLY RECOMMENDED.

Bid Bond: Bid security, in the amount of 10% of the bid, not to exceed \$20,000, must accompany each bid that is submitted. At the option of the bidder, the bid security may be in the form of a certified check, cashier's check or Bid Bond payable to Bergen Community College. If a Bid Bond is submitted, it shall be in substantially the form set forth in Section C of the Request for Bids, Form 00600. The Bid Bond shall be obtained from a surety(ies) that is (are) authorized to do business in the State of New Jersey, that satisfies the requirements set forth in N.J.S.A. 2A:44-143 a. (1) (b) and that is listed in the United States Treasury Department Circular 570. Such Bid Bond shall not contain any conditions to the obligations of the surety company(ies) issuing the Bid Bond. Bid Bonds signed by an Attorney-in-Fact shall be accompanied by an executed and certified Power-of-Attorney.

BIDDER IS REQUIRED TO COMPLY WITH THE REQUIREMENTS OF P.L. 1975 C. 127 (N.J.S.A. 10:5-31 et seq. AND N.J.A.C. 17:27), AND MUST SUBMIT WITH ITS BID FORM NO. 00810C, "Equal Employment Opportunities Response Sheet for General Service Contracts." BIDDER MUST SUBMIT A COPY OF ITS BUSINESS REGISTRATION CERTIFICATE ISSUED BY NEW JERSEY DEPARTMENT OF TREASURY PURSUANT TO P.L. 2004, C.57 (N.J.S.A. 52:32-44). ALL BUSINESS ORGANIZATIONS THAT CONDUCT BUSINESS WITH A NEW JERSEY GOVERNMENT AGENCY ARE REQUIRED TO BE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY. THEREFORE, BIDDER MUST SUBMIT THE BUSINESS REGISTRATION CERTIFICATE FOR ITSELF AND ITS SUBCONTRACTORS AT THE TIME OF BID SUBMISSION AS PROOF THAT, AT THE TIME OF THE BID, IT AND ITS SUBCONTRACTORS ARE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY, DIVISION OF REVENUE.

Proposals must be made upon and in accordance with the forms provided in the Bid Documents. No bids will be received after the time and date specified above, and no bidder may withdraw its bid within sixty (60) days after bid opening.

Bergen Community College reserves the right, pursuant to applicable law, to waive any informalities or to reject any or all bids.

Bid envelopes must be marked with "Bid No. P-2250" and indicate a "Sealed Bid" in the lower left-hand corner.

DATE: September 13, 2017

For Bergen Community College

B. Golden, Director, Purchasing and Services

FOR INFORMATIONAL PURPOSES ONLY

BID SUMMARY

- 1. DESCRIPTION OF THE WORK.** Bergen Community College is soliciting bids for the following work and services: Fire Alarm Systems Maintenance and Repairs. The Work includes maintaining and repairing the existing fire alarm systems as described in Section F, Technical Specifications.
- 2. LOCATION OF THE WORK.** The site of the work to be performed under the contract is at the Bergen Community College, 400 Paramus Road, Paramus New Jersey.
- 3. BID SUBMISSION; DATE AND PLACE OF OPENING BIDS.** Sealed proposals for this work will be received by the College at the Office of the Director of Purchasing and Services, Bergen Community College, Pitkin Education Center, 400 Paramus Road, Paramus, New Jersey, **Room No. A-231, until 10:00 a.m. local time on Tuesday, October 10, 2017.** Bids shall be submitted in a sealed envelope marked in the lower left corner with the words: "Bid No. P-2250," and "Sealed Bid." The College and its staff shall be absolved of all responsibility for the premature opening of any proposal not so marked. As to bids that are not hand-delivered to Room No. A-231, risk of non-delivery is the sole responsibility of the bidder. At the time and place set forth above, bids will be opened and the contents publicly announced.
- 4. PRE-BID CONFERENCE.** A pre-bid conference will be held at **10:00 a.m. on, Tuesday, September 19, 2017 in Room No. A-231**, Pitkin Education Center, Bergen Community College, 400 Paramus Road, Paramus, New Jersey. Attendance at the pre-bid conference is strongly recommended so that all bidders are fully familiar with the bid requirements and the worksite area.
- 5. QUESTIONS REGARDING BID SPECIFICATIONS.** All questions related to bid specifications and requirements should be directed, in writing, via email to: purchasing@bergen.edu or fax: (201)-447-7850:

T. McCoy, Buyer, Purchasing and Services
Bergen Community College
400 Paramus Road
Paramus, NJ 07652

The deadline to submit questions in writing to the above is noon local time Friday, September 22, 2017.