

BERGEN COMMUNITY COLLEGE
400 PARAMUS ROAD
PARAMUS, NJ 07652
Request for Bids
For
Veterinary Technology Equipment
PUBLIC BID NO. P-2246

NOTICE TO BIDDERS

PUBLIC NOTICE is hereby given that SEALED BIDS for **VETERINARY TECHNOLOGY EQUIPMENT, Public Bid No. 2246**, will be received at the Office of the Director of Purchasing and Services, Bergen Community College, Pitkin Education Center, 400 Paramus Road, Paramus, New Jersey until **2:00 P.M.** local time, **June 12, 2017, Room A-231** at which time they will be publicly opened and read aloud.

A complete set of Bid Documents may be obtained by registering on our website at www.bergen.edu/community/purchasing/current-vendor-opportunities

BIDDER IS REQUIRED TO COMPLY WITH THE REQUIREMENTS OF P.L. 1975 C. 127 (N.J.S.A. 10:5-31 et seq. AND N.J.A.C. 17:27), AND MUST SUBMIT FORM NO. 00810C, "Equal Employment Opportunities Response Sheet for General Service Contracts" WITH ITS BID. BIDDER MUST SUBMIT A COPY OF ITS BUSINESS REGISTRATION CERTIFICATE ISSUED BY NEW JERSEY DEPARTMENT OF TREASURY PURSUANT TO P.L. 2004, C.57 (N.J.S.A. 52:32-44). ALL BUSINESS ORGANIZATIONS THAT CONDUCT BUSINESS WITH A NEW JERSEY GOVERNMENT AGENCY ARE REQUIRED TO BE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY. THEREFORE, BIDDER IS REQUESTED TO SUBMIT THE BUSINESS REGISTRATION CERTIFICATE FOR ITSELF AND ANY SUBCONTRACTORS WITH ITS BID AS PROOF THAT, AT THE TIME OF THE BID, BIDDER AND ANY SUBCONTRACTORS ARE REGISTERED WITH THE NEW JERSEY DEPARTMENT OF TREASURY, DIVISION OF REVENUE.

Bids must be made upon and in accordance with the forms provided in the Bid Documents. No bids will be received after the time and date specified above, and no bidder may withdraw its bid within sixty (60) days after bid opening.

Bergen Community College reserves the right, pursuant to applicable law, to waive any informalities in the bid or to reject any or all bids.

Bid envelopes must be marked with Public Bid No. P-2246 and indicate "Sealed Bid" in the lower left-hand corner.

DATE: May 15, 2017

For Bergen Community College:
B. Golden, Director Purchasing and Services

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Bid Documents – means the Request for Bids for Veterinary Technology Equipment, **Public Bid No. P-2246**, including the Notice to Bidders; Section A - Instructions For Bidders and Bidder's Checklist; Section B – Special Provisions; and Section C - Bid Forms/Submission Requirements.

Bid Specifications – means Bid Documents.

1. DESCRIPTION OF GOODS AND/OR SERVICES.

One (1) IDEXX Procyte DX Analyzer with Instrument Starter Pack or equal;

One (1) IDEXX Catalyst One Analyzer with Instrument Starter Pack or equal;

One (1) IDEXX VetLab Station or equal, along with IVLS Printer with USB Cable or equal, and Wireless Router or equal, all as more particularly described on the Bid Sheet (Form 00300) at Section C of these Bid Documents.

Pricing submitted must include cost of shipping and inside delivery to the specified location inside the Veterinary Technology Building, Bergen Community College, 400 Paramus Road, Paramus, New Jersey.

2. BID SUBMISSION; DATE AND PLACE OF OPENING BIDS. Sealed bids for this solicitation will be received by the College at the Office of the Director of Purchasing and Services, Bergen Community College, 400 Paramus Road, Paramus New Jersey, **Room No. A-231, until 2:00 P.M. local time on June 12, 2017.** Bids shall be submitted in a sealed envelope marked in the lower left corner with the words: "Bid No. P-2246," and "Sealed Bid." The College and its staff shall be absolved of all responsibility for the premature opening of any bid not so marked. Bids received after the date and time specified will be returned unopened to the bidder. As to bids that are not hand-delivered to Room No. A-231, risk of non-delivery is the sole responsibility of the bidder.

3. QUESTIONS REGARDING BID SPECIFICATIONS. All questions related to the Bid Specifications and requirements should be directed, in writing, via fax: (201) 447-7850 or email: purchasing@bergen.edu :