

**BERGEN COMMUNITY COLLEGE
400 PARAMUS ROAD
PARAMUS, NEW JERSEY 07652**

**REQUEST FOR QUALIFICATIONS
FOR THE PROVISION OF LEGAL SERVICES IN 2018**

INTRODUCTION AND GENERAL INFORMATION

1.1. Introduction and Purpose.

Bergen Community College is soliciting Qualification Statements from interested persons and/or firms for the provision of legal services for labor negotiations, as more particularly described herein. Through a Request for Qualification process described herein, persons and/or firms interested in assisting the College with the provision of such services must prepare and submit a Qualification Statement in accordance with the procedure and schedule in this RFQ. The College will review Qualification Statements only from those firms that submit a Qualification Statement that includes all the information required to be included as described herein (in the sole judgment of the College). The College intends to qualify (a) person(s) and/or firm(s) that (a) possesses the professional, financial and administrative capabilities to provide the proposed services, and (b) will agree to work under the compensation terms and conditions determined by the College.

ANTICIPATED PROCUREMENT SCHEDULE

<u>ACTIVITY</u>	<u>DATE</u>
1. Issuance of Request for Qualifications	September 22, 2017
2. Receipt of Qualification Statements	October 9, 2017
3. Board of Trustees Approval	November 1, 2017